

**MINUTES OF THE CABINET PROCUREMENT COMMITTEE  
THURSDAY, 24 FEBRUARY 2011**

***Actions arising from Cabinet Procurement Committee are monitored and progress reported by Corporate Procurement. Officers must therefore ensure that all actions assigned to them, are fully addressed and signed off with the Contracts Management Officer in the Corporate Procurement Unit.***

Councillors Goldberg (Chair), \*Bevan, \*Kober and \*Reith.

\*Present

MINUTE NO.	SUBJECT/DECISION	ACTION BY
PROC66.	<p><b>APOLOGIES FOR ABSENCE</b> (Agenda Item 1)</p> <p>An apology for absence was submitted by the Chair. In the absence of Councillor Goldberg, Councillor Kober took the Chair.</p> <p>(Councillor Kober in the Chair)</p>	
PROC67.	<p><b>MINUTES</b> (Agenda Item 4)</p> <p><b>RESOLVED</b></p> <p>That the minutes of the meeting held on 16 December 2010 be approved and signed.</p>	HLDMS
PROC68.	<p><b>IT NETWORK, SECURITY AND DATACENTRE MANAGEMENT CONTRACT EXTENSION</b> (Report of the Director of Corporate Resources - Agenda Item 6)</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person (including the Authority holding that information).</p> <p>We noted that the current contract had been awarded to Logicalis (UK) Ltd. following a competitive tender exercise for a period of 5 years and that the contract was due to expire in April 2011.</p> <p>It was reported that Logicalis had an in depth knowledge of the Council and its infrastructure and were considered a Strategic Supplier providing advice and guidance on IT strategy and requirements. It was also reported that a 1 year extension to the current contract had been proposed to include all existing services, network management, data centre, security management, and, purchasing and maintenance of the Internet Protocol Telephony (IPT) products and call centre management system (ACD).</p> <p>We also noted that the IT Strategy, approved by the Cabinet in July 2010, would develop the Council's infrastructure which would require a change in service type to be provided and the 1 year extension to the current contract would allow sufficient time for IT Services to carry out a</p>	

**MINUTES OF THE CABINET PROCUREMENT COMMITTEE  
THURSDAY, 24 FEBRUARY 2011**

	<p>full OJEU tender. Any change of provider at this current time would require a steep learning curve and would cause disruption to the provision of services to the Council and not demonstrate value for money. This contract would ensure continuation of service for a key area of IT activity and expertise whilst a full OJEU tender was carried out.</p> <p><b>RESOLVED</b></p> <p>That in accordance with Contract Standing Order 13.02 approval be granted to the extension of the current contract with Logicalis (UK) Limited for Network, IP Telephony, Security and Data Centre Management for a period of one year from April 2011 on the terms and conditions set out in the exempt Appendix to the interleaved report.</p>	DCR
PROC69.	<p><b>FRAMEWORK AGREEMENT FOR PASSENGER TRANSPORT SERVICES AND AWARD OF CALL OFF CONTRACTS</b> (Report of the Director of the Children and Young People’s Service - Agenda Item 7)</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person (including the Authority holding that information).</p> <p>We noted that the report sought approval for the award of a framework agreement for the provision of passenger transport services for the Council and to award call off contracts. This would allow the safe and cost effective transportation of Council staff and of children with special educational needs and other transport. The Council’s procurement process having been followed, the standard of service delivery and overall quality of vehicles would be improved along with an improvement in value for money.</p> <p>Arising from our consideration of the report we sought clarification of the possibility of introducing the London Living Wage (LLW) into future procurements. We were advised that in general terms, the legal basis to allow local authorities to require contractors to pay the LLW was unclear and the Council would need to consider whether a requirement on contractors to pay the LLW was an appropriate use of its powers. A requirement to pay the LLW in Council tenders would also be very likely to result in higher bid prices and this too would need to be considered in the light of the Best Value statutory regime. Having been further advised that if the above factors could be satisfied, a policy decision could be taken on the LLW, in relation to all Council contracts, rather than an individual contract we asked that officers investigate the matter further and bring forward a report for consideration by Members.</p> <p><b>RESOLVED</b></p> <p>1. That in accordance with the Public Contracts Regulations 2006 approval be granted to the award of a four year framework agreement commencing on 11 April 2011 to the following</p>	HoLS/ HCPPr  DCYPS

**MINUTES OF THE CABINET PROCUREMENT COMMITTEE  
THURSDAY, 24 FEBRUARY 2011**

providers –					
Cabs/MPVs.	Minibus Standard.	Minibus Accessible. minibuses	Coaches.		
Ruskin	Star	B&L	H&B		
Expressways	H&B	Star	CT Plus		
Sams	Twilleys	Twilleys	Ruskin		
Lyncade	B&L	H&B	Star		
<p>2. That in accordance with Contract Standing Order 11.03 approval be granted to the award of call off contracts to the providers named in 1 above on the terms and conditions set out in the exempt appendix to the interleaved report.</p>				DCYPS	

The meeting ended at 18.20 hours.

CLAIRE KOBER  
In the Chair